

KENTUCKY BOARD OF LICENSURE FOR OCCUPATIONAL THERAPY

Complaints Committee Minutes

January 12, 2023

Department of Professional Licensing
Frankfort, Kentucky

A Complaints Committee meeting of the Kentucky Board of Licensure for Occupational Therapy was held via teleconference & in the Mayo-Underwood Hearing Room 133CE on January 12, 2023.

MEMBERS PRESENT

Renee Causey-Upton
Hugh Stroth
Andrea Brandon

DPL STAFF

Jamar Carter, Administrative Section Supervisor

LEGAL COUNSEL

Sara B. Janes, Legal Counsel

Call to Order

Ms. Causey-Upton called the meeting to order at 12:34p.m.

Approval of Minutes

The committee reviewed the meeting minutes from the December 8, 2022 meeting. Mr. Stroth made a motion to approve the meeting minutes, Ms. Brandon seconded the motion & the motion carried.

Complaints Committee Report

Closed Session:

Hugh Stroth moves and Andrea Brandon seconds the motion entering closed session at 12:37p.m., pursuant to KRS 61.810(1)(j) for deliberations of quasi-judicial bodies regarding the complaints at which information protected by KRS 61.810(k) may be discussed.

Return to Open Session:

Hugh Stroth moves and Andrea Brandon seconds the motion returning to open session & the motion carried.

Board Chair, Renee Causey-Upton announces time returned from closed session at 12:50p.m.

- 2022BOT-00003 – Tabled until next meeting to allow investigative report to be completed & received. Legal will draft correspondences to both parties updating them of the complaint status.
- 2022BOT-00005-Due to complications in the mail, the committee recommends providing a final extension with a deadline of 2/1/2023.

All recommendations will be presented to the board during the scheduled board meeting at 1:00pm.

Adjournment

Ms. Causey-Upton made a motion to adjourn at 12:51p.m., with no further items to discuss, Ms. Brandon second the motion and the motion carried.